

## JOB DESCRIPTION

<b>Job Title</b>	: Technician I, Manufacturing	<b>Job Category</b>	: NE04
<b>Division</b>	: Operations	<b>Department</b>	: Manufacturing
<b>Immediate Superior</b>	: Production Supervisor	<b>Immediate Subordinate</b>	: Nil

### JOB SUMMARY

Operation and troubleshooting of production machines to ensure they are operating with the correct parameters and settings. Perform fast and first level troubleshooting for any production abnormalities.

### JOB DUTIES & RESPONSIBILITIES

1. Operation of the machines and process to ensure non-stop operation of the production line. Including regular input of raw materials to the fully automated line.
2. Normal operation and monitoring of the machines to ensure that the output is of the required quality and quantity as well as to perform troubleshooting and repair whenever there is machine down so as to ensure minimum machine downtime is incurred.
3. To perform target change, head calibration and to ensure proper procedure is carried out. For any major trouble, a written report is to be submitted to the supervisor regarding the nature of that trouble.
4. Sample taking, measurement and writing of control charts/ checklists. To perform the conditioning of the machines if the measurement shows irregular trend and out-of specs occur.
5. Carry out 5S and machine cleaning regularly to keep a high level of cleanroom cleanliness.
6. Any other jobs as required by the production supervisor.

### JOB SPECIFICATIONS

#### Qualification

NTC-2/3 or NITEC in any discipline or equivalent

#### Experience

Some working experience, not necessary to be in related field.

#### Skills Required

Has knowledge in maintenance and repair of machines.

#### Others

Preferably has clean-room working experience.