

## **JOB DESCRIPTION**

**Job Title** : Technician I, Facility      **Job Category** : NE04

### **JOB SUMMARY**

Assist the Engineers and the team to provide preventive maintenance, break down services, routine monitoring, facilities upgrading works and projects on Facility Department.

### **JOB DUTIES & RESPONSIBILITIES**

1. Assist the Engineer and team to do daily monitoring and recording of Facilities Equipment Performance.
2. Troubleshoot and repair Facilities Equipment breakdown.
3. Assist Engineer and team to ensure efficient use of utilities resources.
4. To perform Building Maintenance.
5. Support the Engineer and team for the maintenance of proper documentation.
6. Upkeep ISO standard operating procedures to ensure compliance.
7. Any other ad-hoc duties as assigned by superior.

### **JOB SPECIFICATIONS**

#### **Qualification**

Minimum NTC2 or NITEC in Electrical / Mechanical / Building maintenance

#### **Experience**

1. Candidates seeking experience and / or
2. Candidates with prior relevant experience in the manufacturing environment will have an added advantage.

#### **Skills Required**

1. Good knowledge of Air-conditioning, Mechanical, Electrical and Building maintenance.
2. Good analytical skill in troubleshooting of breakdown.
3. Proficient in MS office will be an added advantage.
4. Must be able to read and understand Layout drawing.

#### **Others**

- No colourblind as handling electrical work is essential for proper performance of the daily task.
- A good team player and able to work independently.
- Hardworking and willing to learn.
- Willing to work in cleanroom environment