



Showa Denko HD Singapore Pte Ltd

Engineering Assistant (QA)

(Day Shift, 8.00am to 8.15pm)

JOB DUTIES & RESPONSIBILITIES

- Conduct Process audit to ensure line compliance
- Support and conduct investigation/data analysis for any customer claims
- Manage and support customer audit i.e. Preparation of checklist in accordance to PMP, ensure the proper integrity of data provided
- Liaise with production on NCMR meeting and follow-up on the actions taken
- Manage and participate in the development of process improvement projects
- Assist in troubleshooting of process and environment issues
- Ensure compliance to ISO Standard Operating Procedure & 5S compliances
- Any other duties as assigned by superior

JOB SPECIFICATIONS

Qualification

- Diploma in Chemical / Mechanical / Material Science / Electrical & Electronic Engineering/Chemistry / Physics and any other related Science & Engineering discipline

Experience

- Fresh Diploma Holder or 1 - 2 years' relevant experience

Skills Required

- Proficient in Microsoft Office applications
- Understanding of Statistical Process Control

Others

- Willing to work in a clean room environment
- A good team player and able to work independently
- Good interpersonal skills and well organized
- Hardworking and willing to learn